

Matthew D. Ryan

mryan_author@yahoo.com

Objective: To find part-time work or, more specifically, a client needing up to 15 hours of writing work per week for which I can use both my writing skill and my natural creativity.

Education:

(1998-2001) State University of New York at Plattsburgh, Plattsburgh, NY

- Studied Computer Science.
- Dean's List Student with 3.90 GPA.
- Member of Phi Kappa Phi, an academic honor society.
- Worked as a computer science tutor for one semester helping lower-level students in their studies.

(1990-1994) State University of New York at Geneseo, Geneseo, NY

- **Bachelor of Arts** in Mathematics and Philosophy.
- Graduated cum laude.
- A member of the Honor's Program
- A Dean's List student
- Earned a 3.62 G.P.A.
- Member of the Golden Key Society, an academic honor society.
- Member of Pi Mu Epsilon, a mathematical honor society.

Employment:

(2021-present) **Freelance Writer** on Upwork (remote)

- Wrote blogs, articles, ads, emails, and ebooks for various clients

(2020-2021) **Cleaner** at Xtreme Clean, Plattsburgh, NY

- Cleaned offices, office buildings, and bathrooms

(2020) **Installer** at Progressive Healthcare Solutions, Plattsburgh, NY

- Installed medical alert systems in the homes of the elderly and disabled

(2016-2019) **Caregiver** at home, Plattsburgh, NY

- Cared for my elderly father

(2006-2015) **Self-Employed Novelist** at home, Plattsburgh, NY

- Wrote five novels and multiple short stories.

(2003-2010) **Dishwasher** at Evergreen Valley Nursing Home, Plattsburgh, NY

- Washed dishes, pots, pans, waited on residents, etc...

(2002) **Receiver** Sodexo Food Services, Clinton Community College, Plattsburgh, NY

- Received product from vendors and stored product in the cooler and store room of the kitchen.

(2001) **Research Assistant**, The Applied Research Lab, State College, PA

- Responsible for the translation of outdated computer code to a more modern computer language.

(2000-2001) **Research Assistant**, The Research Foundation of SUNY Plattsburgh, Plattsburgh, NY

- Design and development of computer algorithms for the interception of weaving targets.
- Focus on track and target characterization utilizing optimization techniques developed in the MATLAB environment.
- Funded by the Office of Naval Research.

(1995) **Office Administrator/Shipper/Receiver** at New England Mobile Communications Boston, MA

- Responsible for the migration of the corporate inventory system to a modern client server accounting and inventory system. Maintained and managed inventory for the corporation's chain of six mobile communication retail stores.

Hobbies: Martial arts (black belt), RPG games, Knights of Columbus, and writing short stories.